



ST. MARY MAGDALENE'S
ROMAN CATHOLIC PRIMARY SCHOOL

A CATHOLIC EDUCATION FOR ALL

10^h February 2025

Dear Parents or Carers,

Our parents' consultation date is on **Tuesday 11th March**. Appointments will be booked between **2.30pm and 7.30pm**. Your cooperation in keeping to these times is gratefully appreciated, as it will ensure that all parents and carers are seen at their designated time. Children's books will be available to look at during this meeting.

There will also be coffee, tea and biscuits and some tasters from the kitchen, so please feel free to help yourself either before or after your appointment.

Please indicate on Parent Pay whether you would prefer your appointment time before or after 5.30pm and also if you are able to attend an earlier appointment during the school day. Staff will do their utmost to allocate appointments during your preferred slot, but we are unable to allocate specific requested times.

Please respond on Parent Pay no later than **Tuesday 25th February** so that appointment times can be issued. You will receive your appointments via Dojo from your child's class teacher.

You can attend the Parent consultations with or without your children but if you bring your children, you will be responsible for them as there will be no staff allocated to look after children and they cannot be left unsupervised in school.

Thank you for your continued support,

Mrs Bridget Loughran
Headteacher

A VOLUNTARY ACADEMY | HEADTEACHER: MRS B LOUGHRAN
ADDRESS: WELLFIELD DRIVE, BURNLEY, LANCASHIRE. BB12 0JD | TELEPHONE: 01282 436880